

POSITION DESCRIPTION

Simbu Provincial Health Authority

AM3917 - Director Curative Services

Simbu Provincial Health Authority (SiPHA) was established under the Provincial Health Act 2007 (PHAA) and is responsible for the provision of health service in Simbu Province.

Reporting to the Chief Executive Officer (CEO), **SiPHA** is also seeking applications from **exceptional candidates** for the following executive positions:

DIRECTOR CURATIVE SERVICES – GR. 18

The Director Curative Services is responsible for the medical management of the PHA as delegated by the Board of Management, ensuring that total resources are utilized to provide the most efficient and effective Clinical Services to the community.

Key Responsibilities:

- Effective administration of all relevant Acts, Laws and Legislation
- Develop and implement policies, programs and procedures across the Clinical Health Services
- Develop both short-term strategic plans for the Clinical Health Services
- Plan, coordinate and direct all major projects with the Clinical Health Services
- Review regularly all organizational and operational plans pertaining to the Clinical Health Services
- Control and coordinate all aspects of budget, human resources, employee relations, staff orientation, training and development, remuneration and Occupational Health and Safety within the Clinical Health Services
- Control, direct, coordinate and manage all activities of the Clinical Health Services which includes, Planning, organizing and administering the various clinical and technical support units of the clinical disciplines.

Expected Competencies:

- Qualified Medical graduate of a recognized University with current registration with the PNG Medical Board and possessing a post graduate Bachelor Degree / Master in a clinical specialty of Health Administration and Management
- 5 years in General Clinical or administration experience
- Sound knowledge in internal medicine and public health
- Knowledge of Provincial Health Authority Act 2007, National Health Administration Act, Public Service (Amended) Management Act 1995, revised (2002) Public Service General Order, Organic Law on Provincial & LLG Act 1985, Industrial Relations & Labor Laws and other relevant legislation
- Understanding of good governance and laws and regulations governing statutory authorities
- Demonstrated experience in the management of human, financial and material resources in large organizations with diverse functional responsibilities
- Experience in Policy design, strategic planning & implementation
- Demonstrated experience in developing Corporate Plan, Strategy Plan and Development Plan
- Demonstrated interpersonal and personal relationship skills with excellent communication skills, both oral and written
- Demonstrated experience with boards of statutory authorities desirable
- An understanding of PNG health system policies, reform initiatives and the MTDS
- Knowledge of the Public-Sector Reform and decentralized service delivery
- Knowledge of financial management, budgeting and strategic management within a large diverse organization
- Demonstrated experience in areas of effective change management and conflict resolution.

All positions are open to PNG citizens only.

APPLY NOW

Please visit our website: http://www.vanguardpng.com/current_vacancies.ph

Follow the website instructions and forward to Vanguard International the completed VI application form highlighting your capabilities and experiences, an updated CV, three (3) current referees and their full contact details.

Alternatively, please call us on 7500 7500 or email recruitment@vanguard.com.pg

Applications close COB Friday 03rd April 2020

Only shortlisted candidates will be contacted.

Authorized by: Robert Nilkare, Board Chairman

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview