

POSITION DESCRIPTION

PNG Ports Corporation Limited

AM3766 - Chief Finance Officer

EXCITING - CHALLENGING – REWARDING

Chief Finance Officer

Our client, **PNG Ports Corporation Limited (PNGPCL)** is a premier maritime service company in Papua New Guinea and is the largest port operator in the South West Pacific, outside Australia and New Zealand. PNGPCL continues to develop the capacity of its workforce to deliver high quality service to all stakeholders and is committed to attracting the highest calibre of professionals who can make a difference to the organization. PNGPCL provides a positive work environment and rewards employees who contribute to business success.

Reporting to the Managing Director, this position is responsible for managing the functions of the Finance Division and to provide strategic financial leadership and direction across the company.

Key Responsibilities:

- Primary responsibility for the preparation of monthly management accounts and periodic management reports
- Primary responsibility for the preparation of annual financial statements and the management of the audit process in compliance with applicable PNG accounting standards
- Primary responsibility for the tax matters of the company
- Work with the MD and senior executive management team on the strategic vision for the company encompassing:
 - o Optimum organisational structure
 - o Best practice operations and reporting
 - o Significant growth
- Design, implementation and management of financial and internal management systems, controls and performance Monitors
- Key role participation in review and continuing development of long-term Corporate Plan, annual business plan and budgets, scenario planning, feasibility studies, investment memoranda and all other financial and business documents
- Ensure prudential financial management systems and processes are applied and facilitate sound business decisions by providing expert financial advice and information to the Executive Management and the Board of PNG Ports Corporation Ltd
- Maintain a working relationship and to develop additional relationships with bankers, financial institutions and capital markets with the aim of securing and managing the funds necessary for the operations of the company, the attainment of its development plans and its investments
- Be sensitively considerate and have tolerance for cultural diversity of its workforce which is mostly dominated by local Papua New Guineans
- Establish, support and monitor ongoing organisational changes, create and implement change management plans to minimize resistance and maximize employee engagement in any change initiative
- Work out and establish strategies to drive faster adoption, greater ultimate utilization and higher proficiency on changes that impact on employees and business processes by ensuring that results are achieved while reducing the risk of business roadblocks.

Expected Competencies:

- Bachelor's Degree in Accounting, Business Accounting & Finance with Post-graduate qualification with a very strong preference for a CA or CPA professional qualification
- At least 10 years leadership experience in a similar role in a major business
- A demonstrated ability to embrace and lead change
- Excellent interpersonal and communications skills

- Direct high-level experience in:
 - o Accounting and statutory reporting
 - o Finance and treasury management
 - o Re-engineering processes and driving change across the whole organisation
 - o Delivering funding solutions for major projects
 - o Dealing with internal and external stakeholders, including government parties
- Effective business management and administration skills
- A demonstrated ability to work in a team environment and able to work under pressure
- Direct involvement in the ports industry and/or businesses with significant regulated operations and Community Service Obligations would be an advantage.

Applications close cob Friday 31st May 2019

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview