

POSITION DESCRIPTION

Colgate-Palmolive PNG Limited

AM3761 - Finance Analyst

Colgate-Palmolive is a leading global consumer products company, focused on Oral Care, Personal Care, Home Care and Pet Nutrition. Colgate sells its products in over 200 countries and territories around the world under such internationally recognised brand names as Colgate, Palmolive and Hill's, and locally Protex, Axion, Fabuloso, Softlan, Speed Stick & Klina.

Colgate-Palmolive's strong culture of collaboration, inclusion and excellence is rooted in their core values of Caring, Global Teamwork and Continuous Improvement. These values are also at the heart of their dedication to contributing to local communities.

This is an exciting opportunity to work with a global leader who is highly regarded for their strong commitment to development of their employees and an exceptional team culture.

The position is based in Port Moresby.

FINANCE ANALYST

The Finance Analyst will provide quality completed business reports and support budget, planning and audit functions for the Colgate-Palmolive PNG team.

Key Responsibilities:

- Supervise accounts payable and accounts receivable and manage all work flows
- Master data management
- General accounting review and management
- Inter-company accounting processes
- Management reporting
- Payroll supervision
- Manage internal and external audit requirements
- Commercial analytics
- Budget and planning
- Financial support to Marketing & Sales Divisions.

Expected Competencies:

- Bachelor's Degree in Commerce or Accounting
- CPA membership (or working towards completion)
- 3 years relevant commercial analytical experience (FMCG industry advantageous)
- Demonstrated SAP or other ERP system knowledge is essential
- Strong proficiency in Microsoft Excel, PowerPoint and/or Google tools
- Strong team player and results oriented individual
- Excellent analytical and problem-solving capabilities
- Excellent planning and priority setting skills.

Applications close cob Friday 10th May 2019

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.

- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview