

POSITION DESCRIPTION

Minerals Resources Authority

AM3752 - Manager - Legal

The Mineral Resources Authority (MRA) was established as a statutory authority through the enactment of the Mineral Resources Authority Act 2018 to provide a flexible, independent, commercially attuned, contemporary agency to manage the regulation, administration and promotion of the mining industry in Papua New Guinea. MRA commenced operation in July 2007.

MRA is inviting exceptional candidates to apply for the vital role of:

MANAGER LEGAL

To lead and manage the in-house legal team within the Mineral Resources Authority (MRA) corporate group to meet its legal and statutory obligations including corporate, contract, commercial and advisory work, litigation and as a representative on external agencies. A key component of the role is to ensure that there is proper compliance by the Board and Management of MRA in regard to its statutory obligations. This position may also undertake the role of Board Secretary as per the MRA Act 2018.

Key Accountabilities:

- Provide leadership, management and direction for the legal team
- Provide to the Board and Management comprehensive and timely legal advice on a wide range of legal matters ranging from corporate governance, social, environmental, mining regulation and policy
- Provide advice on legislation and policy impacting MRA, including leadership and direction on the implementation of new mining and mining safety legislation
- Instigate and have the conduct of legal proceedings before all Courts, acting as advocate for the MRA or as an instructing lawyer where matters are briefed-out in compliance with relevant legislation
- Provides legal certification on all MRA matters requiring legal review in accordance with protocol and MRA policy
- Assist the implementation and communication of the board's resolutions to MRA management
- Implement all administration and management tasks required by the Board and its committees effectively and efficiently.

Expected Competencies:

- Degree in Law
- Minimum of 10 years' experience as a senior lawyer in the statutory authority sector or as a senior associate in private Practice
- Experience in arbitration, mediation and dispute resolution
- Sound experience in litigation and advocacy
- Strong leadership, governance and ethics.

Applications close cob Friday 19th April 2019

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview