

POSITION DESCRIPTION

Minerals Resources Authority

AM3751 - Executive Manager - Development Coordination

The Mineral Resources Authority (MRA) was established as a statutory authority through the enactment of the Mineral Resources Authority Act 2018 to provide a flexible, independent, commercially attuned, contemporary agency to manage the regulation, administration and promotion of the mining industry in Papua New Guinea. MRA commenced operation in July 2007.

MRA is inviting exceptional candidates to apply for the vital role of:

EXECUTIVE MANAGER DEVELOPMENT COORDINATION

Responsible for the provision of strategic guidance, management direction and oversight and leadership to Development Coordination Division (DCD) in the Mineral Resources Authority (MRA) in order to improve stakeholder consultation, project facilitation, implementation of State contract obligations and management of mining benefit streams from exploration through the mining development and operations phases, including in relation to the small-scale mining sector.

Key Responsibilities:

- Oversee the negotiation of agreements and development work plans for divisional and project related work between various stakeholders to ensure compliance with agreements and regulatory requirements and standards
- Assist exploration and mining companies to manage landowner issues at exploration and project sites by liaising with responsible Provincial Governments and other relevant stakeholders
- Oversee and monitor the operations of exploration and mining companies to ensure plans developed possess sustainable aspects and implications on mine closure
- Provide leadership, oversight and direction to DCD branch managers to ensure the delivery of effective and efficient services to all MRA divisions and the achievement of objectives defined in the MRA Strategic Plan
- Oversee the preparation of budget estimates, negotiate and manage DCD's budget allocations according to the MRA Act 2005, MRA Strategic Plan and Public Finances Management Act (PFMA) and exercise prudent financial management for the efficient and cost-effective functioning of DCD and its oversight and management of third-party project funding and contractual commitments.

Expected Competencies

- Degree in Economics/Business Administration/Commerce
- Minimum of 10 years in Senior Management position
- Project Management
- Knowledge of relevant legislation
- Sound knowledge of the mining industry.

Applications close cob Friday 19th April 2019

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to recruitment@vanguard.com.pg together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview