

POSITION DESCRIPTION

Minerals Resources Authority

AM3670 - Managing Director

The Managing Director has ultimate responsibility for the day to day running of the Authority by working with the Board and the Executive Management Team to competently and effectively manage the affairs of the Mineral Resources Authority.

Key Responsibilities:

- Provide strategic direction to the Board and the Executive Management team in developing and implementing the annual operating plan, capital budget plan and a long term strategic plan
- Recommend the annual budget for Board approval and prudently manage MRA's resources within budget and according to current laws and regulations
- Oversee the deployment of MRA's operational activities and work closely with the Executive Management team to ensure delivery against performance plan
- Maintain constant consultation with the Minister for Mining and the Board on all matters affecting MRA and the mining industry
- Ensure that Government policy promoting exploration and expanding the mining industry are implemented and MRA goals are achieved as a result of complying with various mining legislation
- Establish and maintain mutually beneficial customer and stakeholder relationships
- Ensure that MRA operates to the highest standard of ethical conduct, complying with its Workplace Charter, Code of Conduct and other policies directed by the Board
- Relevant industry experience and knowledge.

Expected Competencies

- Post Graduate qualifications in Mining, Engineering, Business Management or related field
- Minimum of 10 years demonstrated executive management experience of a substantial organisation
- Demonstrated Leadership, Management, Organisational, Analytical and Project Management skills
- Excellent communication and people management skills and have the ability to work effectively and collaboratively with government and top industry leaders
- Demonstrated experience in evaluating and applying emerging technologies transform businesses and deliver sustainable competitive advantage
- Experience in the Mining Industry would be a distinct advantage.

Applications close cob Friday 29th June 2018

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to recruitment@vanguardpng.com together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview