

POSITION DESCRIPTION

National Fisheries Authority

AM3618 - Executive Manager, Policy & Project Management

The Executive Manager, Policy & Project Management Unit (PPMU) reports to the Deputy Managing Director Corporate & Administration.

Key Responsibilities:

- Effective management of impact government projects and programs from planning through to implementation, which includes regular monitoring, evaluation and post implementation reviews
- Work closely with technical experts and agencies to deliver projects that advance government policy in the sector
- Facilitate consultations and awareness with relevant stakeholders within the sector to ensure maximum benefit-sharing arrangements for all parties
- Work closely with NGOs, donor and technical agencies to ensure effective partnerships with these agencies to deliver key projects that will have maximum impact on the local communities in which these projects are implemented.

Expected Competencies

- Degree in Business Management, Project Management, Economics, Fisheries Science, Fisheries Management or a related field. Post-graduate qualifications are highly desirable
- 10 years' management experience in a project management, policy or strategic management role with government or private sector; with proven ability to monitor and manage projects and deliver projects on time and within budget
- A good grasp of domestic and regional issues affecting sector development and the implications these have on government policy and NFA's objectives
- Demonstrated ability to assimilate and analyze social, economic and scientific information in the formulation, evaluation and monitoring of policy and projects
- Well-developed understanding of the Fisheries Management Act 1998 and government objectives and policies; as well as a good understanding of national fisheries issues, fisheries law and regulatory processes
- A good understanding of GoPNG Vision 2050, Sustainable Goals and other relevant government policies
- Experience in project planning and management, and best practice project management principles and methodologies
- Demonstrated experience in budgeting, financial management and reporting
- Excellent oral and written communication and report writing skills, with high level presentation skills
- Demonstrated leadership capabilities with excellent people management skills
- Advanced Computer literacy skills.

Applications close cob Friday 26th January 2018

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to admin@vanguardpng.com together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview