

## **POSITION DESCRIPTION**

Comrade Trustee Services Limited

### **AM3608 - Independent Director - Investment Portfolios & Analysis**

In order to ensure an appropriate balance of skills and experience, the Board is now seeking candidate (s) with diverse skills, high – level functional knowledge and specific expertise or experience demonstrated through their representations for the position of Independent Director, Investment Portfolios and Analysis.

#### **Requirements:**

CTSL values a range of skills, qualifications, experience and knowledge which can contribute towards effectively and efficiently governing the Fund thus, should poses these general requirements;

- Be a citizen of Papua New Guinea (PNG) and must reside and live in the National Capital District
- Have knowledge of Directorship duties and the role of the Board
- Have knowledge of good governance practices and due diligence
- Have a minimum of ten years working experience in a senior management and/or Board member level
- Have knowledge of the superannuation and/or wider financial services industry
- Have strong awareness of the macro and micro economic environment impacting PNG
- Have knowledge in dealing with a wide stakeholder base
- Have knowledge in overseeing and administering an investment portfolio
- Have the ability to analyse and interpret financial information, controls and reports
- Membership of PNG Institute of Directors
- Have strong awareness of emerging technology trends and its associated opportunities and risks

Individuals are invited to express their interest for appointment to fill this vacancy for Independent Director (s) on the Board.

Director (s) may serve for one term which is a period of up to three (3) years and the Directors may apply to be re-appointed for an additional two terms thereafter, totalling a maximum tenure of up to nine (9) years.

Interested Female candidates are encouraged to apply.

#### **Expected Competencies**

- Hold a University Degree in Economics, and or Accountancy with a minimum of 10 years working experience in a senior management and / or Board member level
- Have sound knowledge in investment strategy and overseeing and administering an investment portfolio
- Have knowledge of the superannuation and/or wider financial services industry
- Have strong awareness of the macro and micro economic environment impacting PNG and the world
- Have knowledge on stock markets, trading, property markets and developments
- Fair knowledge on risk management
- Reside and live in the National Capital District

**Applications close COB Monday 08<sup>th</sup> January 2018**

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to [admin@vanguardpng.com](mailto:admin@vanguardpng.com) together with a copy of your CV in MS Word format.

**Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview**