

POSITION DESCRIPTION

Western Highlands Provincial Health Authority (WHPHA)

AM3536 - Director of Nursing - Mt Hagen

The WESTERN HIGHLANDS PROVINCIAL HEALTH AUTHORITY (WHPHA) has a vacancy for a Director of Nursing (DoN).

The successful applicant will be appointed for a three (3) year term under the provisions of the Public Service Management Act, the Provincial Health Authorities Act and other relevant legislation. The DoN is expected to lead and manage effective, efficient and appropriate nursing services of the WHPHA at all of its health facilities.

KEY RESPONSIBILITIES

- Direct, oversee and evaluate all personnel comprising the Nursing Division.
- Work closely with the Hospital Manager to develop patient flows
- Organize and coordinate admission, nursing and patient care procedures
- Develop and enforce policies aiming for legal compliance, high quality standards and improved efficiencies
- Control budgets and monitor expenditures
- Set objectives and long-term goals for the nursing division
- As a member of the Senior Executive Management Team contribute to the strategic development of the WHPHA

Expected Competencies

- A minimum, a Nursing Degree from an accredited university. A Master's Degree in a relevant field would be well regarded
- Be registered with the Nurses Board of PNG and have a current Practicing Certificate
- As a minimum, five (5) years experience as a Director of Nursing or Senior Supervisor or Manager in a hospital or related health care facility having a minimum of 150 beds
- Be able to work with and contribute to the Senior Executive Management Team of the WHPHA
- Excellent verbal and written English language skills
- The ability to make independent decisions when circumstances warrant such action
- The ability to deal appropriately with staff, patients, family members, visitors, partner care providers, government agencies and the general public.
- Have a working knowledge of contemporary nursing and medical practices and procedures
- The ability to plan, organize, develop, implement, and interpret the programs, goals, objectives, policies and procedures, etc., that are necessary for providing quality care
- Be able to relate information concerning a patient's condition to those appropriately needing patient care information.

Applications close on Friday 26th May 2017

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to admin@vanguardpng.com together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview