

POSITION DESCRIPTION

Baptist Union PNG

AM3533 - Technical Content Writer

The Project Management Team are seeking to employ a Technical Content Writer who will join a dynamic HCM Project Team to produce a quality Health Care Manual for Community Health Workers.

Expected Competencies

- Have a minimum 5 – 10 years of demonstrated technical writing experience, ideally in health
- Report to the Project Manager with Line relationships for technical matters to the Commissioning Editor and to the Publishing Specialist
- Be employed by BUPNG on a short-term contract for variable part-time hours and be based in Port Moresby.
- Ability to draft chapters in accordance with the writing guidelines and chapter structure and patterns for HCM3
- Able to discuss potential photographs, diagrams and other illustrations with SME's to identify suitable images to assist understanding of HCM3
- Research topics when required and check evidence or address gaps, using identified authoritative sources, such as PNG and World Health Organization standards and recommendations, as well as recognised current protocols and techniques

Applications close on Friday 12th May 2017

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to admin@vanguardpng.com together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview